

The Tulalip Tribes of Washington

ADDENDUM NO. 1 – Dated June 4, 2009

Sealed request for proposals will be received by the Tulalip Tribes of Washington, at the Contract & Procurement Office located at 8802 27th Avenue NE, Tulalip, WA 98271-9694 for the following Project:

*Project No. QCV-CP-09-0006 – “Raising Hands” Video Design and Production Services
Tulalip, Washington*

until **Friday, June 12, 2009**, at 2:00 p.m. Only the names of the Proposers shall be disclosed at the opening. Received proposals will not be open for public inspection until after the notice of intent to award a contract is issued. ORAL, TELEPHONIC, FAXED OR TELEGRAPHIC PROPOSALS WILL NOT BE ACCEPTED.

This Addendum is being issue to provide clarifications to certain Bid Document related issues and or questions received from potential Proposers related to the above Project(s). Submitted Request for Proposals shall conform to the requirements of this Addendum. Unless specifically changed and or amended by this Addendum all other requirements, terms and conditions of the Proposal Documents and any previous addenda shall remain unchanged.

1. The following changes, additions, and or deletions to the Bid Documents dated May 2009 hereby become a part of the Bid Documents.
2. Notify all Subcontractors affected by this Addendum.
3. It is essential that prospective Proposers note the contents of this Addendum and the Tulalip Tribes of Washington be made aware the Addendum has been received. Therefore, Proposers shall acknowledge receipt of this Addendum within their submitted Proposal.

CLARIFICATIONS

1. NOTICE TO PROPOSERS: Delete the words “Sealed Requests for Proposals will be received for: until Tuesday, June 2, 2009, at 2:00 p.m.” in their entirety and replace them with the words “Sealed bids will be received for: until **Friday, June 12, 2009** at 2:00 p.m.
2. PROPOSER QUESTION: *“Clarify the number of recipients who will be interviewed or included in the final production video.”*
RESPONSE: Proposers shall anticipate interviewing eight to ten recipients and all seven Board of Directors.
3. PROPOSER QUESTION: *“No desired length of the video was given.”*
RESPONSE: Length of final production video shall be at least fifteen minutes.
4. PROPOSER QUESTION: *“What would be the deliverables for this project?”*
RESPONSE: In addition to the deliverables denoted in the Request for Proposals under Section B.1 PROJECT SCOPE AND BACKGROUND the following items shall be delivered no later than the completion of this project:
 - a) At least two (2) electronic copies of the script prepared by Proposer for the performance of this Work “MS Office Word” format ;
 - b) At least two (2) copies of final production video in an mpeg (HD quality) reproducible format compatible with Adobe Final Cut software; and

- c) Ten (10) DVD copies of final production video in “vob” format.
- 5. Request for Proposals Section B.1 PROJECT SCOPE AND BACKGROUND delete requirement for members of the Tulalip Tribes’ Data Service staff to be able to shadow the video design, development and production’s staff in all phases of the Work in its entirety.
- 6. Proposers are requested to prepare and submit an ADDITIVE cost proposal by segment to provide the following additional video design and production services work:
 - a) Design, develop and produce a final video segment interviewing the Quil Ceda Village General Manager.
 - b) Design, develop and produce a final video segment depicting the many services provided within Quil Ceda Village.

SPECIFICATIONS

- 1. No Items.

ATTACHMENTS

- 1. No Items

END OF ADDENDUM NO. 1